



State of Oklahoma

## OFFICE OF JUVENILE AFFAIRS

Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School

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Meeting Minutes  
November 16, 2021

### Board Members Present

Bart Bouse  
Sidney Ellington  
Amy Emerson  
Janet Foss  
Stephen Grissom  
Mautra Jones (entered via videoconference at 10:07 a.m.)  
Timothy Tardibono (entered via videoconference at 10:29 a.m.)  
Karen Youngblood

### Absent

Jenna Worthen

### Call to Order

Chair Youngblood called the November 16, 2021, Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School meeting to order at 10:06 a.m. and requested roll be called.

### Public Comments

N/A

### Presentation on the Office of Juvenile Affairs contracted programs operated within the Phil Smalley building

Mr. Robert Cornelius, Chief Executive Officer, Oklahoma Family Counseling Services, and A.J., resident at one of the programs, spoke with the Board.

### Discussion and/or possible vote to approve the proposed 2022 Office of Juvenile Affairs legislative agenda

Chief of Staff Nizza discussed the attached presentation. The Board and Director Holt discussed the legislative agenda and specific language within the legislation.

Aye: Emerson, Grissom, Jones, and Youngblood

Nay: Bouse, Foss, and Tardibono

Mr. Tardibono: Please note, I am unsure on the twelve-year old minimum adjudication and I would like to see the proposed language on the youthful offender act.

Abstain: Ellington

Absent: Worthen

Judge Foss moved to endorse the subject-matter of the proposed 2022 OJA legislative agenda, with no specific bill language approved, with a second by Dr. Ellington

Aye: Ellington, Emerson, Foss, Grissom, Jones, Tardibono, and Youngblood

Nay:

Abstain: Bouse

Absent: Worthen

The subject-matter of the proposed 2022 OJA legislative agenda, with no specific bill language approved, with a second by Dr. Ellington was approved.

Discussion and possible vote regarding compliance with [HB2311 \(2021\)](#), effective November 1, 2021, and possible action by the Office of Juvenile Affairs on counties found to be non-compliant with [34 U.S.C. § 11133\(a\)\(11\)](#) and [10A O.S. § 2-3-101\(E\)](#), and, therefore, creating the potential to lose Title II federal funding for Oklahoma

Director Holt gave the Board an update on ongoing issues and OJA's work to educate its partners on these issues.

Mr. Bouse moved to consider the following resolution, the Board of Juvenile Affairs resolves that the State of Oklahoma, including the court system, will abide by 34 U.S.C. Sec. 11133(a)(11) and 10A O.S. Sec. 2-3-101(E), and OJA will report any violation to Oklahoma Commission on Children and Youth's Office of Juvenile System Oversight, with a second by Dr. Grissom

Aye: Bouse, Ellington, Emerson, Foss, Grissom, Jones, Tardibono, and Youngblood

Nay:

Absent: Worthen

The Board of Juvenile Affairs proposed resolution, the State of Oklahoma, including the court system, will abide by 34 U.S.C. Sec. 11133(a)(11) and 10A O.S. Sec. 2-3-101(E), and OJA will report any violation to Oklahoma Commission on Children and Youth's Office of Juvenile System Oversight, was approved.

#### Director's Report

Director Holt discussed the attached report.

#### Public Comment on proposed Rates and Standards

There were no public comments on the proposed rates.

Chief Financial Officer Clagg updated the Board on the timeline on the process of modifying the rate and discussed the attached presentation.

Discussion and/or possible vote to approve or amend the proposed modification to rates and standards – Specialized Community Home Rates and Standards, RS-2022-02, from \$38,000 per year to \$58,142.50 per year

Dr. Grissom moved to approve with a second by Dr. Ellington

Aye: Bouse, Ellington, Emerson, Foss, Grissom, Jones, Tardibono, and Youngblood

Nay:

Absent: Worthen

The proposed modification to rates and standards – Specialized Community Home Rates and Standards, RS-2022-02, from \$38,000 per year to \$58,142.50 per year, was approved.

Discussion and/or possible vote to amend and/or approve minutes for the October 19, 2021 board meeting

Dr. Emerson moved to approve with a second by Mr. Bouse

Aye: Bouse, Ellington, Emerson, Grissom, Tardibono, and Youngblood

Nay:

Abstain: Foss and Jones

Absent: Worthen

The minutes for the October 19, 2021 board meeting were approved.

Discussion and/or possible vote to amend and/or approve the proposed amendments to the 2022 Board of Juvenile Affairs meeting schedule

Mr. Bouse moved to amend the 2022 Board of Juvenile Affairs meeting schedule, proposing moving the scheduled March meeting from the 15<sup>th</sup> to the 22<sup>nd</sup> with a second by Dr. Ellington

Aye: Bouse, Ellington, Emerson, Foss, Grissom, Jones, Tardibono, and Youngblood

Nay:

Absent: Worthen

The proposed amendment the 2022 Board of Juvenile Affairs meeting schedule, moving the scheduled March meeting from the 15<sup>th</sup> to the 22<sup>nd</sup> was approved.

Video update presented to the Board.

Update on the Next Generation Campus Project

CFO Clagg gave the attached update on the next generation campus project.

Dr. Jones left the meeting at 11: 42 a.m.

Discussion and/or possible vote to amend and/or approve change order NGF-107 to Flintco contract – paint brick in the Gym/School, \$9,904

Judge Foss moved to approve with a second by Dr. Grissom

Aye: Bouse, Ellington, Emerson, Foss, Grissom, Tardibono, and Youngblood

Nay:

Absent: Jones and Worthen

Change order NGF-107 to Flintco contract – paint brick in the Gym/School, \$9,904, was approved.

Discussion and/or possible vote to amend and/or approve change order NGF-108 to Flintco contract – replace ceiling in the Gym/School entry, \$2,508

Judge Foss moved to approve with a second by Mr. Bouse

Aye: Bouse, Ellington, Emerson, Foss, Grissom, Tardibono, and Youngblood

Nay:

Absent: Jones and Worthen

Change order NGF-108 to Flintco contract – replace ceiling in the Gym/School entry, \$2,508, was approved.

Discussion and/or possible vote to amend and/or approve change order NGF-109 to Flintco contract – temporary gate for emergency access to the east side of the facility, \$5,415

Judge Foss moved to approve with a second by Mr. Bouse

Aye: Bouse, Ellington, Emerson, Foss, Grissom, Tardibono, and Youngblood

Nay:

Absent: Jones and Worthen

Change order NGF-109 to Flintco contract – temporary gate for emergency access to the east side of the facility, \$5,415, was approved.

Discussion and/or possible vote to amend and/or approve change order NGF-110 to Flintco contract – window replacement in the Gym/School, \$90,839

Judge Foss moved to approve with a second by Mr. Bouse

Aye: Bouse, Ellington, Emerson, Foss, Grissom, Tardibono, and Youngblood

Nay:

Absent: Jones and Worthen

Change order NGF-110 to Flintco contract – window replacement in the Gym/School, \$90,839, was approved.

Discussion and/or possible vote to amend and/or approve change order NGF-111 to Flintco contract – modernize gym court lighting, \$34,658

Judge Foss moved to approve with a second by Mr. Bouse

Aye: Bouse, Ellington, Emerson, Foss, Grissom, Tardibono, and Youngblood



Nay:

Absent: Jones and Worthen

Change order NGF-111 to Flintco contract – modernize gym court lighting, \$34,658, was approved.

Discussion and/or possible vote to amend and/or approve change order NGF-112 to Flintco contract – trickle channel at Gym/School wall, \$5,974

Dr. Grissom moved to approve with a second by Mr. Bouse

Aye: Bouse, Ellington, Emerson, Foss, Grissom, Tardibono, and Youngblood

Nay:

Absent: Jones and Worthen

Change order NGF-112 to Flintco contract – trickle channel at Gym/School wall, \$5,974, was approved.

Discussion and/or possible vote to amend and/or approve change order NGF-113 to Flintco contract – sidewalk at the Gym/School, \$2,530

Dr. Emerson moved to approve with a second by Mr. Bouse

Aye: Bouse, Ellington, Emerson, Foss, Grissom, Tardibono, and Youngblood

Nay:

Absent: Jones and Worthen

Change order NGF-113 to Flintco contract – sidewalk at the Gym/School, \$2,530, was approved.

Discussion and/or possible vote to amend and/or approve change order NGF-114 to Flintco contract – safety fencing at Gym/School retaining wall, \$5,099

Mr. Bouse moved to approve with a second by Judge Foss

Aye: Bouse, Ellington, Emerson, Foss, Grissom, Tardibono, and Youngblood

Nay:

Absent: Jones and Worthen

Change order NGF-114 to Flintco contract – safety fencing at Gym/School retaining wall, \$5,099, was approved.

Discussion and/or possible vote to amend and/or approve change order NGF-115 to Flintco contract – North Entry Drive - change asphalt to concrete for entry drive, \$12,969

Mr. Bouse moved to approve with a second by Judge Foss

Aye: Bouse, Ellington, Emerson, Foss, Grissom, Tardibono, and Youngblood

Nay:

Absent: Jones and Worthen

Change order NGF-115 to Flintco contract – North Entry Drive - change asphalt to concrete for entry drive, \$12,969, was approved.

Discussion and/or possible vote to amend and/or approve change order NGF-117 to Flintco contract – extend length of contract, \$0

Judge Foss moved to approve with a second by Dr. Emerson

Aye: Bouse, Ellington, Emerson, Foss, Grissom, Tardibono, and Youngblood

Nay:

Absent: Jones and Worthen

Change order NGF-117 to Flintco contract – extend length of contract, \$0, was approved.

Discussion and/or possible vote to approve the year-to-date OJA Finance Report

Judge Foss moved to approve with a second by Dr. Ellington

Aye: Bouse, Ellington, Emerson, Foss, Grissom, Tardibono, and Youngblood

Nay:

Absent: Jones and Worthen

The year-to-date OJA Finance Report was approved.

CFO Clagg presented the attached Oklahoma Youth Academy Charter School Finance report.

Discussion and/or possible vote to approve the 2021-2022, FY2022, year-to-date Oklahoma Youth Academy Charter School Finance Report

Mr. Bouse moved to approve with a second by Dr. Emerson

Aye: Bouse, Ellington, Emerson, Foss, Grissom, Tardibono, and Youngblood

Nay:

Absent: Jones and Worthen

The 2021-2022, FY2022, year-to-date Oklahoma Youth Academy Charter School Finance Report was approved.

Discussion and/or possible vote to approve modifications to the 2021-22, FY2022, school year, encumbrances for the Oklahoma Youth Academy Charter School

Mr. Grissom moved to approve with a second by Dr. Ellington

Aye: Bouse, Ellington, Emerson, Foss, Grissom, Tardibono, and Youngblood

Nay:

Absent: Jones and Worthen

Modifications to the 2021-22, FY2022, school year, encumbrances for the Oklahoma Youth Academy Charter School were approved.

Oklahoma Youth Academy Charter School Administrative Report

Director of Education White and Principal Sanchez discussed the attached presentation and proposed calendar amendments.

Discussion and possible vote to enter executive session

N/A

Discussion and possible vote to return to regular session

N/A

Discussion and/or possible vote on items arising from executive session

N/A

Announcements/ comments

New business

N/A

Adjournment

Mr. Bouse moved with a second from Dr. Emerson

Aye: Bouse, Ellington, Emerson, Foss, Grissom, Tardibono, and Youngblood

Nay:

Absent: Jones and Worthen

Chair Youngblood adjourned the meeting at 11:59 a.m.

Minutes approved in regular session on the 18th day of January 18, 2022.

Prepared by:

Signed by:

Audrey Rockwell  
Audrey Rockwell (Jan 18, 2022 17:12 CST)

Audrey Rockwell, Secretary

Karen Youngblood  
Karen Youngblood (Jan 18, 2022 16:38 CST)

Karen Youngblood, Chair









# proposed - Nov 2021 minutes

Final Audit Report

2022-01-18

Created:	2022-01-18
By:	Audrey Rockwell (Audrey.rockwell@oja.ok.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA3SxufZOyYjbsH_q_D6Eq9cdn0O0SCgvW

## "proposed - Nov 2021 minutes" History

-  Document created by Audrey Rockwell (Audrey.rockwell@oja.ok.gov)  
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Signature Date: 2022-01-18 - 11:12:35 PM GMT - Time Source: server- IP address: 165.225.216.85
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November 16, 2021

# Board of Juvenile Affairs Meeting



**OKLAHOMA**  
Juvenile Affairs





**OKLAHOMA**  
**JUVENILE AFFAIRS**

# 2022 Legislative Preview

Constanzia Nizza, Chief of Staff

# Carry Over Legislation

- SB 217 / Establishment of a Minimum Adjudication Age
  - Authors: Senator Garvin & Representative Moore
  - Sets a minimum age for adjudication of delinquency to 12 years old
  - Does not reduce or eliminate the ability of younger children to be referred to services provided through OJA or OJA contractors

# Carry Over Legislation

- HB 2446 / Modernization of OJA Agency Structure
  - Authors: Representative Munson & Senator TBD
  - Updates statute prescribing organizational structure of OJA
  - Provides OJA the same level of innovative flexibility afforded to Oklahoma's other human service agencies



# Newly Proposed Legislation

- Clarification of detention risk-assessment language in [10A O.S. § 2-3-101](#)
- Authors: TBD
- Ensures consistency in risk assessment of youth prior to the use of detention
- Allows OJA to collect and evaluate data



# Newly Proposed Legislation

- Youthful Offender Act Modernization
  - Authors: Senator Daniels & Representative Moore
  - Goal is to clarify the Act's structure to make utilization/application easier
  - Drafting is currently underway with our partners at the DA's Council



Questions?

# Director's Report November 2021





# OKLAHOMA

## OFFICE OF JUVENILE AFFAIRS

Rachel Canuso Holt, Executive Director

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### **NOVEMBER 2021 BOARD UPDATE**

#### **OJA Operations**

1. COJC visit
2. SWOJC visit
3. Comanche County Regional Juvenile Detention Center
4. LOS Policy Academy re Training of Staff
5. LOS Policy Academy Technical Assistance meeting
6. CJA New Directors Training Sessions
7. OJA Executive Team True North Planning Meeting
8. Juvenile Justice Leadership Network (JJLN) Check-In
9. Presented on virtual panel for Oklahoma Institute for Child Advocacy (OICA) Fall Forum
10. Advisory Task Force on Human Trafficking and Child Exploitation
11. Presented at the Court Improvement Program (CIP) conference
12. OJA agency-wide Lunch & Learn – agency chat
13. District 1 staff meeting (TEAMS)

#### **Partner Engagement**

1. Secretary Justin Brown
2. Samantha Galloway, Chief of Staff and COO, DHS
3. Dr. Deborah Shropshire, Director of Child Welfare, DHS
4. Annette Jacobi, OCCY
5. Kathryn Brewer, DAC
6. Kent Roof, Oklahoma Career Tech
7. Didier Moncion, Office of Juvenile Justice and Delinquency Prevention Compliance Manager
8. Meeting with Renee Porter on Lindsey Nicole Henry Scholarship
9. Stacy Peyton, OICA
10. CMI4K November meeting (Zoom)
11. Toured Public Strategies
12. Met with Department of Health re: Confinement Grant???
13. Oklahoma Policy Institute meeting
14. Human Services Cabinet Meeting re ARPA
15. William Alexander, Logan Community Services
16. Secretary Tricia Everest
17. Dr. David McLeod, University of Oklahoma Zarrow School of Social Work

#### **Legislative & Executive**

1. Representative Mark Lawson
2. Representative Jose Cruz
3. Senator Paul Rosino
4. Senator Jessica Garvin
5. Administrator Director of the Courts Jari Askins

**Juvenile Service Unit**

**Board Report for November 2021**

**Contacts and Activities for October 2021**

▪ **Division Statistics**

- 2,231 active cases with 1,226 being court involved
- 346 new referrals-average age of 15.5
- 10,931 individual contact notes written
- 27 youth monitored by GPS
- 42 new placement referrals received: 35 Level E, 6 secure care and 1 SCH
- 39 youth placed during the month: 33 Level E, 5 secure care and 1 SCH
- A total of \$13,064.86 was collected by JSU staff for restitution and other fees

○ **Deputy Director Activities**

- Participated in Executive staff meetings
- Attended OJA Board meeting in Oklahoma City
- Reviewed placement recommendations/participated in executive staffing's for high acuity and/or high-profile cases.
- Held leadership meetings with CBS program staff and the District Supervisors
- Participated in Data Governance Committee meetings
- Participated in Personnel Strategy meetings
- Attended a meeting to discuss the JOT tracking system as it relates to RBMS services
- Attended a placement process redesign meeting on the current placement worksheet
- Participated in interviews for the District 6 Supervisor position
- Visited the Cleveland County Detention Center
- Participated in 4 meetings to discuss Youth Service Agency catchment areas
- Participated in policy change meetings regarding YLS-CMI time frames
- Participated in a True North follow-up meeting for the CBS division
- Visited People Inc. Level E group home in Sallisaw
- Participated in a Juvenile Relapse Avoidance Project (JRAP) meeting for Youth in OJA Residential Care
- Was thankful for my 32<sup>nd</sup> anniversary with the State of Oklahoman on October 9<sup>th</sup>
- Attended OYACS virtual graduation ceremony for 4 youth
- Met with Oklahoma Parents Center, OCCY and DRS regarding a partnership
- Attended Curalinc Healthcare Lunch and Learn
- Attended a meeting with OU Health Sciences Center to discuss CE-CERT training statewide for all JSU staff
- Participated in a meeting to discuss the rollout of statewide NEAR Science training and scheduling the "Resilience" film for all JSU staff as part of our efforts to become a Trauma Informed Agency

- Attended a meeting regarding a potential partnership with OKC SOAR program in Oklahoma County
  - Attended a meeting to discuss OJA's position regarding contracting with the Tribes for detention services, Level E and secure beds
  - Participated in the development of True North goals with the Executive Team
  - Chaired the statewide PARB advisory board meeting
  - Participated in a meeting regarding the Lindsey Nicole Henry Scholarship
  - Visited the Woodward county detention center and the Woodward JSU office
  - Attended a Special Speaker CJA LOS session on Training of Staff
  - Attended a monthly LOS meeting between CJA and Oklahoma OJA
  - Attended an OJA Master Training Plan meeting
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- **Division Activities**
    - Jennifer Thatcher, JSD Program Assistant Administrator, currently has 27 youth on active GPS monitoring. She completed 3 URC Step Down/Extension requests. She provided GPS activation trainings for COJC and District 2 staff. She approved one restitution application and processed 3 restitution activity logs for payments. She provided restitution process training for COJC and SWOJC and conducted 3 RBMS Level E group home audits. Ms. Thatcher participated in multiple executive case staffings.
    - Rex Boutwell, Placement Program Manager, received 42 placement worksheets and referred 39 youth to placements. He participated in multiple executive case staffings. He visited the Woodward County detention center and the Woodward County JSU office.
    - Jennifer Creecy, JSD Federal Funding program manager, reviewed 856 Targeted Case Management notes for potential Title XIX billing. She began conducting virtual TCM county audits and she reviewed 8 TCM claims that were good with no errors. She also participated in parole reviews.
    - Jeremy Evans, JSD Level E/Detention program manager, visited Mustang, Thunder Ridge, Scissor Tail Pointe and Scissor Tail Landing Group Homes. He visited Woodward and Cleveland county detention centers. He participated in multiple executive case staffings, reviewed parole reports, attended a policy task force meeting and an OJDA meeting



State of Oklahoma  
**OFFICE OF JUVENILE AFFAIRS**  
**Residential Placement Support**

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*Carol Miller, Deputy Director Residential Placement Support*

## **Board Report – November 2021**

October 1<sup>st</sup> to 31<sup>st</sup> activity

### **Releases (4) from Secure Care**

**October 2021**

### **Intakes (6) for Secure Care**

Paroles: COJC – 1, SWOJC – 1

Intakes COJC – 5, SWOJC – 1

Released at Court: COJC – 0, SWOJC – 1

Stepdown to Level E: COJC-1, SWOJC- 0

### **Central Oklahoma Juvenile Center (COJC) facility events**

- Fall festival for fall break activities included Pumpkin Patch, dominoes & Spades Tournament, cookout, corn hold, ladder ball, football, softball, and basketball tournament.
- Halloween activities included a costume parade and contest with students voting on best costume and best decorated door.
- Employee Recognition event held celebrating employee of the month, birthdays, anniversaries, and staff achievements.
- COJC Compass employee committee presented COJC employees on all shifts Pancakes, Sausage, eggs, coffee, and juice.
- Pioneer Library System visited COJC to discuss a possible partnership involving building job skills to prepare youth to enter the workforce.
- Red ribbon week was observed by the OYAC Student Council inviting all staff to participate in daily activities to support.
- Art Program continues, first mural hung on Pine Cottage.
- Man Up Group continues every Weds with discussions on personal behaviors and decision making.
- Bible Study and Church activities are held on site weekly. Virtual Transformation Church is available each Sunday.

### **Southwest Oklahoma Juvenile Center (SWOJC) facility events**

- Fall Break activities included Sports activities to develop Leadership and self-confidence; maintenance activities to develop the safe operation of tools and equipment and Therapeutic Cooking activities to assist in expressing creativity and self-control (Gingerbread Houses!).
  - SWOJC AOP Melissa Monson, Volunteer Coordinator Kelli Mahaney and two SWOJC youth presented fall break activities for the OJA Board Meeting.
  - SWOJC program staff presented a virtual overview of SWOJC programming at the Monday Morning JJS meeting.
  - Volunteers and Mentors continue to send cards, letters and items to encourage residents. Zoom visits are conducted between mentors and juveniles in addition to the letters.
  - Kairos Torch activities began on a Monday with a mixer and continued with events over the weekend in the School Gym.
  - Sermons from Life Church are viewed on each Unit's DVD player. Virtual Visitation and family phone contact continues to be facilitated with family counseling sessions included.
  - General staff meeting held to recognize employee of the month and celebrate staff achievements.
  - OYACS graduation was held for four SWOJC residents.
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**Residential Placement Support**

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*Carol Miller, Deputy Director Residential Placement Support*

**Division Leadership Activities**

- Superintendent Meeting held with secure care Leadership Teams to update on current activities within the Agency including Information Technology, Human Resources, Restitution program, Behavioral Assessment System for Children (BASC-3), Attitudes Related to Trauma-Informed Care Survey results (ARTIC) for secure care, Construction update, new ACA standards on separation, Budget, Youthful Offender extension requirements, meaningful 10 day passes, Birth Certificates/State ID cards for youth and the upcoming focus on Enhanced Family Engagement.
  - Held weekly TEAMS meetings with Division staff to ensure quality coverage of all liaison and oversight duties.
  - Participated with State Office Leadership in the Executive True North Meeting to discuss our goals for the agency and steps to achieve those goals.
  - Sat on the interview panel for COJC Administrator of Programs.
  - Sat on the interview panel for COJC Behavioral Health Clinician IV.
  - Participated in the ongoing programming update meeting for secure care.
  - Participated in the weekly Personnel Strategy meeting to discuss approach for employee progressive discipline issues.
  - Attended Fusion/OJA Key Decision Working session regarding new Electronic Health Records.
  - Met weekly with Facility Superintendents to address goals and facility issues.
  - Participated in weekly OJA Executive Team meetings with State Office Leadership.
  - Attended Data Governance Council & Stewards Meeting.
  - Participated in the OJA Next Generation Subcommittee meeting.
  - Participated in Council of Juvenile Justice Administrators (CJJA) Code of Practice Committee (COPC) De-escalation/Non-physical intervention subcommittee identifying universal terms and definitions.
  - Participated in Lunch and Learn discussing updates on Okla. statutes going into effect Nov. 1.
  - Participated in CJJA Length of Stay training regarding staff development, workplace learning, and the role of training in the successful implementation of system change.
  - Participated in Length of Stay Technical Assistance call with CJJA discussing fidelity, quality control, feedback and coaching for staff.
  - Participated in a meeting with State Office staff and Career Tech to discuss beginning a Career Tech Program at COJC. We will be moving forward with project.
  - Attended OJA Board Meeting
  - Participated in the OJA TIC training roll-out: Resilience film and NEAR Science options with members of the Potts Foundation regarding how to roll out the Resilience film to staff.
  - Met with COJC interim Superintendent Fields and Shawnee Mayor Ed Bolt for a tour and discussion on building relationships within the community.
  - Attended virtual meeting with State Office Leadership to discuss tribes and options for detention/group home/secure care beds.
  - Participated in a virtual discussion of the Kickoff of the OJA Master Training Plan including inventory of our current available training, resources for gaps, and a tentative timeline for crafting a master training plan for the agency.
  - Began policy reviews of all OJA Chapter 35 policies which relate to secure care.
  - Celebrated my 65<sup>th</sup> birthday :0)
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**Residential Placement Support**

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*Carol Miller, Deputy Director Residential Placement Support*

**Agency Collaboration updates**

- DMHSAS – Department of Mental Health and Substance Abuse Services
  - Notified by DMS that the COJC embedded DMH staff position was announced to fill.
  - Chuck Fletcher of Evolution Foundation Federation of Families contract with DMH visits each facility twice a month providing wrap around services for youth and families. These services follow the youth to a step-down facility and to their return to their community.
- DRS - Department of Rehabilitative Services
  - Participated in the Oklahoma Commission on Children and youth partnership discussion with DRS.
  - DRS COJC embedded staff continues to provide DRS services for COJC and SWOJC residents pending identification of the repurposing of SWOJC.
  - DRS services follow secure care youth into the community to provide education and employment assistance.

**COVID19 in Secure Care Update for October 2021**

- SWOJC – No known COVID 19 exposure to residents for October 2021.
- COJC – Pine Unit was on quarantine with 9 residents placed in quarantine status for 10 days and tested due to close contact exposure from positive staff who is vaccinated. Test results for all residents were negative.
- COVID 19 continues to affect staffing levels with exposures from the community and staff who have tested positive.

**COVID precaution efforts**

- All secure care staff are directed to wear mask, wash hands and social distance. Reminders are sent often to deter complacency.
  - With the return of face-to-face visitation, parent/guardians are presented with COVID 19 vaccination options for approvals for residents.
  - The Medical Departments continue to take the residents temperatures daily.
  - Control ask COVID specific questions to staff with staff temperatures taken daily prior to facility entrance.
  - Maintenance and house keeping at both facilities continue to sanitize all areas of the facility.
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**Board Report November 2021**

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- **Children's State Advisory Workgroup (CSAW)**
  - Co-chaired CSAW meeting with focus on goal of coordinated community investment incorporating the work of Thriving Families Safer Children. Agenda included steps toward identifying communities utilizing data and other sources.
  - Attended planning meeting with Thriving Families Safer Children (TFSC) core team members to process shared goals with CSAW.
  - Presented with Brett Hayes (CSAW co-chair) at the 2021 OKDHS/OSDH Collaborative Stakeholder Event. Presented on CSAW mission/vision, history, members, and current work.
  - TIC Practices Workgroup: Led meeting with co-chair. Agenda included follow-up on webpage options for state TIC work, and presentation regarding legislative efforts surrounding TIC.
  - Worked with team in conducting interviews for new CSAW cross systems coordinator.
- **OJA True North**
  - Attended executive team strategic planning meeting
  - Attended meeting regarding development of OJA master training plan.
- **Attitudes Related to Trauma Informed Care (ARTIC) Scale**
  - Janelle, Abby, Greg worked with partners to schedule dates for viewing Resilience film and virtual NEAR science training for JSU prior to end of year. State Office staff and secure care to follow.
  - Worked with Shel and Greg regarding plan to roll-out Components for Enhancing Clinician Experience and Reducing Trauma (CE-CERT) training for each district in 2022.
  - Plan to reassess with ARTIC survey summer 2022 after all trainings completed.
- **Youth Level of Service/Case Management Inventory**
  - Working with team on YLS/CMI refresher training to be conducted prior to end of year.
- **Length of Stay (LOS) Policy Academy**
  - Attended LOS training session, which focused on workplace learning and importance of having a training plan.
- **Tribal Liaison**
  - OJA team met with tribal leaders to begin discussions regarding options for utilization of beds both pre and post adjudication, as well as available services for youth with problematic sexual behaviors.
- **Governor's Interagency Council on Homelessness (GICH)**
  - Attended GICH meeting held at the Food and Shelter Inc. in Norman Oklahoma. Reported on subcommittee updates.
  - Conducted GICH Employment, Education and Training subcommittee meeting.
  - Leading bi-weekly meetings for Homeless Children and Youth Forum and making progress with presentation submissions, finalizing agenda, and working on dates/registration plan for training.
  - Attended GICH Executive team meeting. Worked on GICH annual report, by-laws, and next meeting locations.
- **Youth Homeless Demonstration Grant/Oklahoma City**
  - Representing OJA in weekly core planning team calls and monthly larger YHDP Planning team meetings, as well as attending community cohort meetings. Team working on expanding members to OKC Youth Action Board.

- **Youth Apprenticeship Readiness Grant**
  - Representing OJA at bi-monthly meetings continuing work with MOU (purpose/partnership responsibilities) and referral process.
- **Oklahoma Pay for Success**
  - Continuing work with Ed Long, DHS, DOC and ODMHSAS on transitional living home project. Provided information regarding risk and needs assessment and data for project.
- **Interim Studies**
  - Viewed Senate IS021-034 - Supporting pregnant women and expectant fathers in high school, CareerTech and college with improved accommodations
- **OJA Standing Meetings**
  - Executive Team, Rates and Standards, data governance, JJS Support meetings, and Lunch and Learns.

# Proposed Rates and Standards



Services	Definition	Requirements & Standards	Rate(s)
<p><b>DRAFT Revision</b> RS22-002-002</p> <p>Specialized Community Home (SCH)</p> <p>Residential care and treatment for up to four youth normally ranging in age from 13 through 17 in the Contractor’s primary residence.</p> <p>Direct Service</p>	<p>Provider shall ensure each individual child receives primary care, treatment and counseling services in accordance with OJA policy and procedures including but not limited to the following:</p> <ol style="list-style-type: none"> <li>1) Case Management</li> <li>2) Educational Services</li> <li>3) Recreational Services</li> <li>4) Behavior Management</li> <li>5) Basic Living Skills</li> </ol> <p>Provider shall not be employed outside the SCH.</p> <p>Note: Provider will be eligible to collect the foster care payment for each youth placed in the SCH</p>	<p>Provider shall meet licensing standards as required by the Oklahoma Child Care Facilities Licensing Act and rules promulgated by the Board of Juvenile Affairs, and is otherwise approved by the Office of Juvenile Affairs.</p> <p>Provider must be eligible to be a foster parent and meet the requirements of 10A O.S. § 1-7-111</p>	<p>Existing Rate:</p> <p>\$38,000 per year paid monthly</p> <p>Proposed Rate:</p> <p>\$58,142.50 per year paid monthly</p>



# Proposed minutes for the October 19, 2021, Board meeting



State of Oklahoma

## OFFICE OF JUVENILE AFFAIRS

Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School

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Meeting Minutes  
September 21, 2021

### Board Members Present

Bart Bouse  
Sidney Ellington  
Amy Emerson (videoconference)  
Stephen Grissom  
Jenna Worthen  
Karen Youngblood

### Absent

Janet Foss  
Mautra Jones  
Timothy Tardibono

### Call to Order

Chair Youngblood called the October 19, 2021, the Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School Zoom meeting to order at 9:06 a.m. and requested roll be called.

### Public Comments

N/A

### Presentation on the Southwest Oklahoma Juvenile Center's (SWOJC) culinary program

Southwest Oklahoma Juvenile Center staff and residents discussed the attached report.

### Director's Report

Director Holt discussed the attached report.

### Discussion and/or possible vote to amend and/or approve minutes for the August 17, 2021 board meeting

Ms. Worthen moved to approve with a second by Mr. Bouse

Aye: Bouse, Ellington, Emerson, Grissom, Worthen, and Youngblood

Nay:

Absent: Foss, Jones, and Tardibono

Minutes for the August 17, 2021 board meeting approved.



Discussion and/or possible vote to amend and/or approve minutes for the September 21, 2021 board meeting

Ms. Worthen moved to approve as amended with a second by Dr. Ellington

Aye: Bouse, Ellington, Emerson, Grissom, Worthen, and Youngblood

Nay:

Absent: Foss, Jones, and Tardibono

Minutes for the September 21, 2021 board meeting approved.

Discussion and/or possible vote to amend and/or approve the proposed 2022 Board of Juvenile Affairs meeting schedule

Dr. Grissom moved to approve with a second by Dr. Ellington

Aye: Bouse, Ellington, Emerson, Grissom, Worthen, and Youngblood

Nay:

Absent: Foss, Jones, and Tardibono

The proposed 2022 Board of Juvenile Affairs meeting schedule was approved.

Video update presented to the Board.

Update on the Next Generation Campus Project

CFO Clagg gave the attached update on the next generation campus project.

Discussion and/or possible vote to amend and/or approve change order NGF-104 to Flintco contract – Paint and Prime Stairwell and 2<sup>nd</sup> floor corridor, installation of wood paneling and wall risers in the Gym/School, \$18, 320

Ms. Worthen moved to approve with a second by Dr. Grissom

Aye: Bouse, Ellington, Emerson, Grissom, Worthen, and Youngblood

Nay:

Absent: Foss, Jones, and Tardibono

Change order NGF-104 to Flintco contract –Paint and Prime Stairwell and 2<sup>nd</sup> floor corridor, installation of wood paneling and wall risers in the Gym/School in the amount of \$18, 320 approved.

Discussion and/or possible vote to amend and/or approve change order NGF-105 to Flintco contract – Upgrade the ceilings in 4 rooms on the ground floor in the Gym/School, \$9,168

Dr. Grissom moved to approve with a second by Ms. Worthen

Aye: Bouse, Ellington, Emerson, Grissom, Worthen, and Youngblood

Nay:

Absent: Foss, Jones, and Tardibono

Change order NGF-105 to Flintco contract – Upgrade the ceilings in 4 rooms on the ground floor in the Gym/School in the amount of \$9,168 approved.

CFO Clagg presented the attached year-to-date OJA finance report.

Discussion and/or possible vote to approve the year-to-date OJA Finance Report

Dr. Ellington moved to approve with a second by Ms. Worthen

Aye: Bouse, Ellington, Emerson, Grissom, Worthen, and Youngblood

Nay:

Absent: Foss, Jones, and Tardibono

The year-to-date OJA Finance Report approved.

CFO Clagg presented the attached Oklahoma Youth Academy Charter School Finance report.

Discussion and/or possible vote to approve the 2021-2022, FY2022, year-to-date Oklahoma Youth Academy Charter School Finance Report

Ms. Worthen moved to approve with a second by Dr. Grissom

Aye: Bouse, Ellington, Emerson, Grissom, Worthen, and Youngblood

Nay:

Absent: Foss, Jones, and Tardibono

The 2021-2022, FY2022 year-to-date Oklahoma Youth Academy Charter School Finance Report approved.

Discussion and/or possible vote to approve modifications to the 2021-22, FY2022, school year, encumbrances for the Oklahoma Youth Academy Charter School

Dr. Grissom moved to approve with a second by Ms. Worthen

Aye: Bouse, Ellington, Emerson, Grissom, Worthen, and Youngblood

Nay:

Absent: Foss, Jones, and Tardibono

Modifications to the 2021-22, FY2022, school year, encumbrances for the Oklahoma Youth Academy Charter School approved.

Oklahoma Youth Academy Charter School Administrative Report

Director of Education White and Principal Sanchez discussed the attached presentation and proposed calendar amendments.

Discussion and/or possible vote to amend and/or approve the proposed amendments to the 2021-22 Central Oklahoma Juvenile Center Oklahoma Youth Academy Charter School calendar

Ms. Worthen moved to approve with a second by Dr. Ellington

Aye: Bouse, Ellington, Emerson, Grissom, Worthen, and Youngblood

Nay:

Absent: Foss, Jones, and Tardibono

The proposed amendments to the 2021-22 Central Oklahoma Juvenile Center Oklahoma Youth Academy Charter School calendar approved.

Discussion and/or possible vote to amend and/or approve the proposed amendments to the 2021-22 Southwest Oklahoma Juvenile Center Oklahoma Youth Academy Charter School calendar

Ms. Worthen moved to approve with a second by Dr. Ellington

Aye: Bouse, Ellington, Emerson, Grissom, Worthen, and Youngblood

Nay:

Absent: Foss, Jones, and Tardibono

The proposed amendments to the 2021-22 Southwest Oklahoma Juvenile Center Oklahoma Youth Academy Charter School calendar approved.

Discussion and possible vote to enter executive session

Dr. Jones moved to approve with a second by Dr. Grissom

Aye: Bouse, Emerson, Foss, Grissom, Jones, Worthen, and Youngblood

Nay:

Absent: Ellington and Tardibono

Board voted to enter executive session, after a short break, at 10:57 a.m.

Discussion and possible vote to return to regular session

Dr. Grissom moved to return to regular session with a second by Mr. Bouse

Aye: Bouse, Emerson, Foss, Grissom, Jones, Worthen, and Youngblood

Nay:

Absent: Ellington and Tardibono

Board returned to regular session at 11:51 a.m.

Discussion and/or possible vote on items arising from executive session

No action on the item.

Announcements/ comments

N/A

New business

N/A

Adjournment

Dr. Grissom moved with a second from Ms. Worthen

Aye: Bouse, Ellington, Emerson, Grissom, Worthen, and Youngblood

Nay:

Absent: Foss, Jones, and Tardibono

Chair Youngblood adjourned the meeting at 10:56 a.m.

Minutes approved in regular session on the 16th day of November, 2021.

Prepared by:

Signed by:

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Audrey Rockwell, Secretary

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Karen Youngblood, Chair

# Proposed modifications to the 2022 meeting schedule

## 2022 Board of Juvenile Affairs Meeting Schedule

Dates for the 3<sup>rd</sup> Tuesday of the Month

January 18

February 15

**March 15** This is spring break for some districts. 2nd Tuesday is the 9th or 4th is the 22nd

April 19

May 17

June 21

July 19

August 16

September 20

October 18

November 15

December 20

The background features a solid green horizontal bar at the top and a green wavy shape at the bottom. The central area is white, decorated with several light gray, semi-transparent geometric shapes, including triangles and polygons, some of which are arranged to resemble a stylized sun or starburst.

# Next Generation Campus Updates & Proposed Change Orders

# November 10, 2021 Agenda

## Next Generation Subcommittee

### *I. Main Campus*

#### *A. Timeline/Milestones*

#### *B. FlintCo Change Orders*

*109 and 110 are approved by subcommittee*

#### *C. Phase III*

*Food Service / Supply*



# Highlights/ Significant Events

- See following slides

**Phase I:**  
Residents have moved into Maple, Oak & Pine Cottages. There has been a very positive response from the residents and the staff to being in the new cottages.





**Phase II:**  
Projected  
Completion  
Date 02/15/2021





**Phase II:**  
Projected  
Completion  
Date 02/15/2021

## **Cottage 2 (Redbud)**





**Phase II:**  
Projected  
Completion  
Date 02/15/2021

## **Cottage 3 (Sycamore)**





**Phase II:**  
Projected  
Completion  
Date 02/15/2021

## **Cottage 4 (Cypress)**





OYACS  
Classrooms &  
Recreation  
anticipated  
completion is  
2/15/22





The school renovation is progressing well.

The school classes are being conducted in the Elm Cottage during the school renovation project.





# ***NGF-107 – Paint Brick in Gym \$9,904***

**Change Order 107** is to paint all of the red brick inside the gym. The attachment shows pictures of the red brick surrounding the gym floor. The brick will be painted a natural tan color.



# ***NGF-108 – Replace Ceiling in the Gym/School Entry \$2,508***

**Change Order 108** is to replace the ceiling in the gym/school entry. This is the only area in the gym/school where the ceiling has not been replaced. The ceiling in this area is stained and is peeling off in some areas. The ceiling will be replaced with sheetrock and painted white.



# ***NGF-109 – Temporary Gate for Emergency Access to East Side of Facility \$5,415***

**Change order 109** is to install a new temporary gate to provide emergency and fire access to the east side of the facility. The construction team is about to start work on the entrance drive from the north gate to the center of the facility. The current north gate entrance drive is made of gravel. The current entrance drive is the emergency/fire access point for the east side of the facility. During construction of the new drive, a temporary emergency/fire access point is needed. The proposed gate will provide the necessary emergency/fire access point during the construction phase of the new north gate.

# ***NGF-110 – Window Replacement in Gym/School \$90,839***

**Change Order 110** change order is for the replacement of the windows in the school/gym building. The contractor says there will be a minimum of a 6 to 8 week delay on receiving the glass. Due to the delay on receiving and installing the glass, we are requesting the subcommittee approve this change order to allow us to submit the glass ordered immediately.

# ***NGF-111 – Modernize Gym Court Lighting***

## ***\$34,658***

**Change order 111** is to replace the gym lighting above the court. There are 36 lights that need to be replaced. The existing lights are 10 years old and burn out frequently. The proposal is to contract with Shawnee Electric to upgrade the light fixtures to LED lights. LED lights require less maintenance and have a much longer life than the existing lights. The LED lights have a much better lighting glow as well.

# ***NGF-112 – Trickle Channel at Gym/School Wall***

## ***\$5,974***

**Change Order 112** is “Trickle Channel at Gym Wall”. The attached picture shows the West wall of the Gym/School. This area has been the site of a considerable amount of runoff from rain and leakage from the pump room which is located at the top of the sidewalk shown in the picture. This runoff has seeped under the wall and caused damage to the gym floor causing it to buckle. The gym floor is set to be replaced in approximately 60 days. The “Trickle Channel” will be a concrete water dispersal mechanism that will reroute any excess water to the drain at the south of the gym. This trickle channel is necessary to address the water problem before installation of the new wood floor. The equipment in the pump room will also be fixed.



# **Trickle Channel at Gym Wall to Divert water from structure**





# ***NGF-113 – Sidewalk at Gym/School \$2,530***

**Change Order 113** is for the installation of a sidewalk at the gym/school. A new concrete retaining wall was built between Lyda Cottage and the gym/school. New stairs were constructed between the retaining wall and the north entrance to the gym/school. This change order is to construct a sidewalk from the stairs to the north entrance to the gym. The attached picture shows the new stairs and location for the proposed sidewalk.



# ***NGF-114 – Safety Fencing at Gym/School Retaining Wall \$5,099***

**Change Order 114** is for fencing at gym/school wall. A new concrete retaining wall was built between Lyda cottage and the gym/school. The retaining wall is 5' high. The facility staff believe this wall could be dangerous and believe that someone could fall off the wall and injure themselves. The proposed change order will construct a 4' high chain link fence on top of the retaining wall. The fence will be bolted to the retaining wall. This is not a security fence. It is a fence to prevent falls and injuries.





# ***NGF-115 – North Entry Drive – replace Asphalt with Concrete - \$12,969***

**Change order 115** is a revision to a previously approved change order, NGF-78, North Entry Service Drive. NGF-78, approved by the Subcommittee and the Board, was the installation of a north entry drive with asphalt rather than concrete. This change order request is to upgrade the drive to concrete. This request is due to the fact that concrete is more durable than asphalt. It is a stronger material and will require less maintenance over time. All of our drives and sidewalks in the new facility are constructed with concrete so this change would allow this drive to match the other drives throughout the facility. The attached pictures show the location of the new drive and where it connects to concrete drive in the center of the campus.

Change order 78:	\$59,253 (previously approved)
Change order 115:	<u>\$12,969</u> (new change order)
Total:	\$72,222



















# ***NGF-117 – Extend Length of Contract \$0.00***

**Change Order 117** includes the time extension associated with 62 work days that were deemed unworkable to the critical path of the schedule from the onset of the project until 10-31-21. This is the equivalent to 93 calendar days.

# Summary of Proposed Change for Consideration

NGF#	Description	Amount		NGF#	Description	Amount
1. #107	Paint Brick in Gym	\$9,904		8. #114	Fence on Retaining Wall (Gym)	\$5,099
2. #108	Gym Entry Ceiling	\$2,508		9. #115	Change Asphalt to Concrete for Entry Drive	\$12,969
3. #109*	Gate for Emergency Access	\$5,415		10. #117	Extension of Contract Time (62 work days)	\$-0-
4. #110*	Window Replacement	\$90,839				
5. #111	Gym Court Lighting (LED)	\$34,658				
6. #112	Trickle Channel Behind Gym	\$5,974				
7. #113	Sidewalk at Gym	\$2,530		Total		\$169,896

\* Work either completed or commenced with Building Subcommittee approval in order to avoid significant delay in project and/or increase in cost.

# Flintco Contract Change Order Summary

Original Contract Amount	\$46,011,073	
Change Order Capacity (10%)	\$4,601,107	100%
Change Orders To-Date (Board Approved)	\$4,421,341	96.09%
Current Change Order Request	\$169,896	3.693%
Total Change Orders To-Date if Current Proposals Are Approved – (Leaves \$9,870.30)	\$4,591,237	99.79%

# Timeline Summary/Update

## **Timelines:**

### **Phase 1**

Cottage 5&6: 7/9/21

Cottage 7: 8/15/21

### **Phase 2**

Cottage 2: ~~10/15/21~~ 02/15/21

Cottage 3&4: ~~12/31/21~~ 02/15/22

### **Phase 3**

Infrastructure upgrades and transition: 05/30/2022

## Phase III

Description	Amount
1. Construct a new dinning/supply building	\$4,500,000
2. Remodel and upgrade the School Administration Building (3,850 SF)	\$250,000
3. Remodel and upgrade Nightengale Cottage (6,600 SF)	\$150,000
4. Remodel and upgrade Lyda Cottage (6,400 SF)	\$150,000
5. Remodel and upgrade Administration Building (4,600 SF)	\$250,000
6. Remodel and upgrade Staff Hall (2,600 SF)	\$150,000
7. Construct covered parking for utility terrain vehicles	\$15,000
8. Construct Red Barn Storage Building	\$75,000
9. Install fencing for cottage generators and electrical boxes to reduce risk for residents	\$45,000
Total	\$5,585,000

# Pending Issues

## Summary of Change Order on Hold or Awaiting Additional Information / Revisions

NGF#	Description	Timing	Amount

# Office of Juvenile Affairs Finance Report



# FY-2022 Operation/Capital Budget Projections As of: 10/31/2021



**\$27,030,800**

Year-To-Date  
Expenditures



**\$47,041,970**

Encumbrances



**\$44,257,523**

Balance as of  
10/31/2021



**\$32,400,074**

Less: Remaining Payroll  
Budget



**\$144,696**

Less: Remaining Travel  
Budget



**\$573,514**

Less: Grant Funds



**\$10,000,000**

Less: Pending  
Encumbrances



**\$1,139,239**

Available Balance as of  
10/31/2021



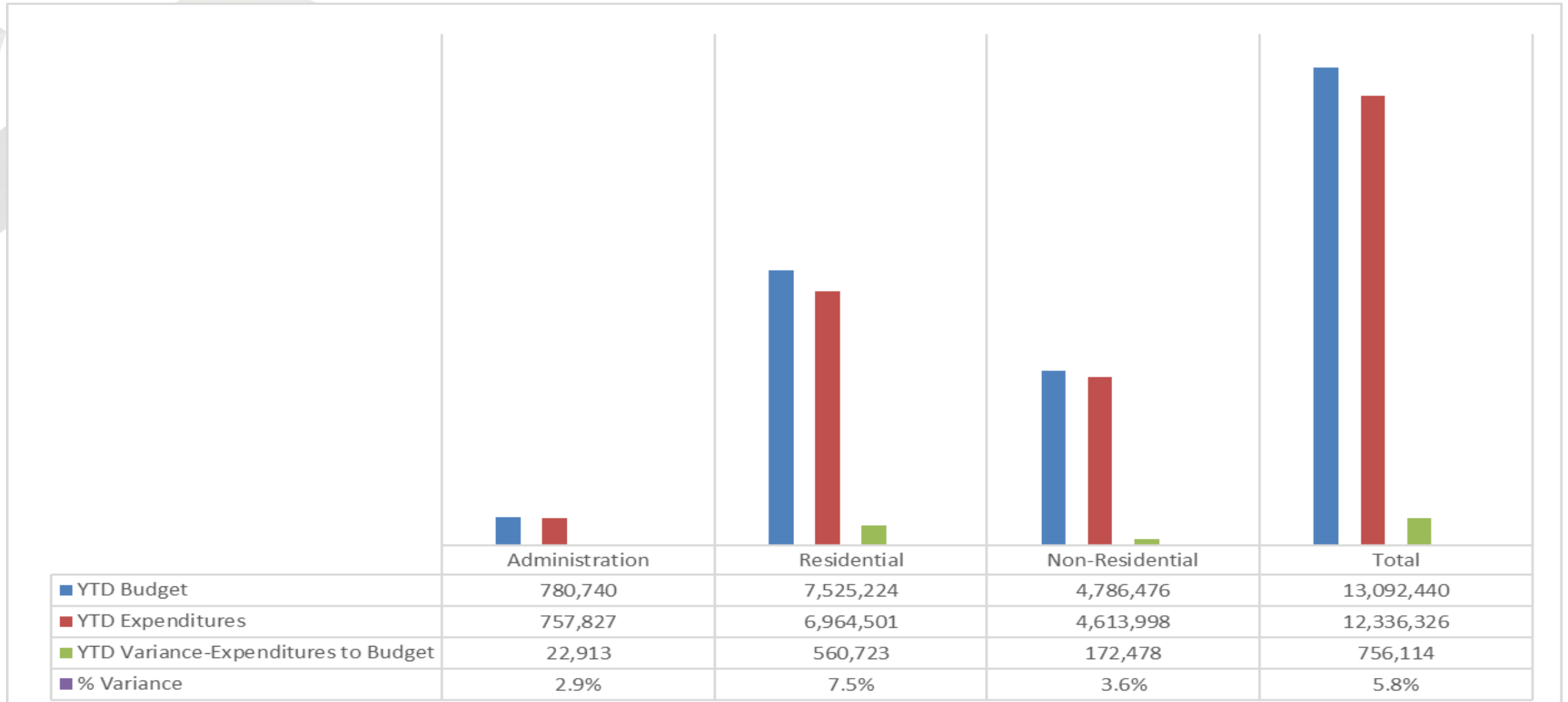
**\$118,330,293**

FY2022 Budget Work  
Program



# FY2022 Payroll Costs

As of: 10/31/2021



# General Revolving Fund Revenue

As of: 10/31/2021

Revenue Source	FY-22 Budget	Budget to Date	Receipts	In-Transit	Over (Under) Budget
SSI and SSA	\$ 12,336	\$ 4,112	\$ 12,660	\$ -	\$ 8,548
Income from Rent	930	310	5,934		5,624
Charter School State Aid/Grants***	833,052	277,684	450,722		173,038
School Breakfast/Lunch/Snacks Program	117,903	39,301	62,111		22,810
Refunds & Reimbursements (includes COVID-19)***	430,940	143,647	783,975		640,328
Sales	18,585	6,195	7,908		1,713
Child Support	150,730	50,243	70,555		20,311
Other Receipts	18,905	6,302	3,898		(2,404)
Total Revolving Funds	\$ 1,583,381	\$ 527,794	\$ 1,397,763	\$ -	\$ 869,970

# Federal Grants Revenue

As of:  
10/31/2021

Source – FFP Revolving Fund	Projected Annual Revenue	Projected YTD Revenue	Actual Revenue	In-Transit	Variance
Residential Behavior Management Services (RBMS)	\$ 6,700,000	\$ 2,233,333	\$ 1,987,228	\$ 565,945	\$ 319,840
Targeted Case Management (TCM)	2,100,000	700,000	679,729	212,902	192,631
IV-E Shelter	100,000	33,333		96,459	63,126
Indirect Cost Reimbursement (OHCA)	100,000	33,333	47,661		14,328
Grants (Formula)	800,000	266,667	132,882		(133,785)
DAC-RSAT	180,000	60,000	13,886		(46,114)
Total	\$ 9,980,000	\$ 3,326,667	\$ 2,861,386	\$ 875,306	\$ 410,025

# 700 Fund Accounts As of: 10/31/2021



Trust Fund

701

Established to account for all the funds a juvenile received or expended while in OJA custody.

\*\*Cash Balance as of 10/31/2021 was **\$4,259.54**



Canteen Fund

702

Established to account for all the funds a juvenile received or expended while in OJA custody.

\*\*Cash Balance as of 10/31/2021 was **\$12,318.15**



Donation Fund

703

Established to account for all the funds a juvenile received or expended while in OJA custody.

\*\*Cash Balance as of 10/31/2021 was **\$1,325.13**



Victim  
Restitution  
Fund

704

Established to account for all the funds a juvenile received or expended while in OJA custody.

\*\*Cash Balance as of 10/31/2021 was **\$22,375.17**



# The Oklahoma Economy



Uncharted Territory! Gross receipts of \$1.27 billion for October and \$14.7 billion for the past 12 months set record highs yet again. Monthly receipts are up by 16% over the year and 12-month collections are 11.2% higher than during the prior period.

Gross production collections topped \$100 million for a third consecutive month and grew by more than 100 percent compared to the same month of the prior year for the seventh month in a row.

October gross production receipts are from oil field activity in August, when West Texas Intermediate (WTI) at Cushing averaged \$67.73 per barrel (11/01 – \$84.05) and Henry Hub natural gas averaged \$4.07 per million BTU. As an indicator of what's to come, crude oil prices have risen 20 percent and natural gas by 35 percent in the past two months.

In October, every major revenue stream showed growth except for motor vehicle collections, which were down less than 2%. However, one line item – the medical marijuana tax – fell below collections from October of last year by almost 5%. It marks the first year-over-year decline in that revenue source.

Collections from the past 12 months show growth in every major revenue stream.

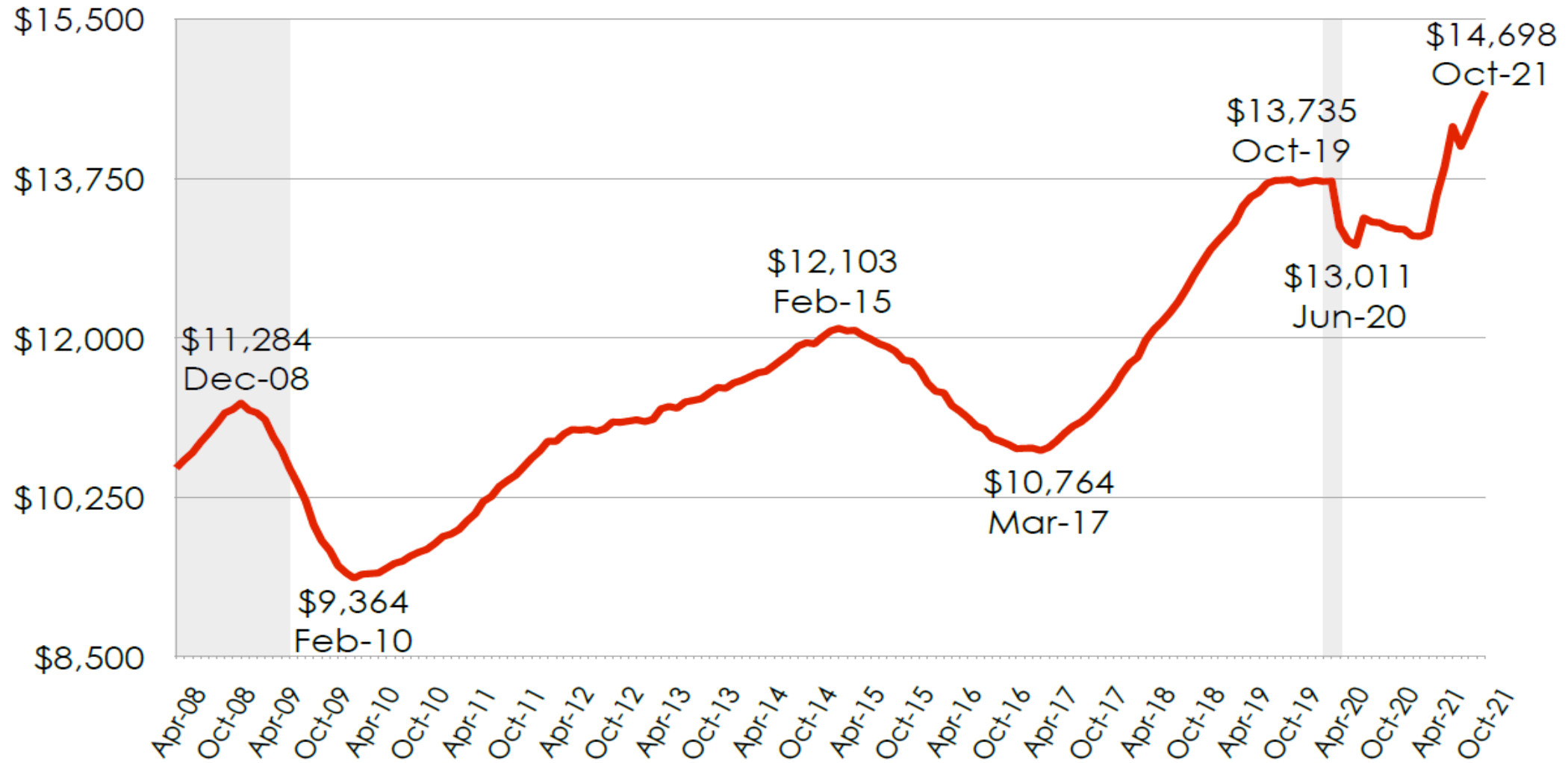
The Oklahoma Business Conditions Index for October points to anticipated economic growth in the coming months. The monthly index was set at 63.0, up from 58.6 in September. Numbers above 50 indicate expansion is expected during the next three to six months.

The September unemployment rate in Oklahoma was reported as 3.0 percent by the U.S. Bureau of Labor Statistics. The state's jobless rate was down from 3.3% in August and from 5.7% in **September 2020**. The U.S. unemployment rate was set at 4.8% in August.



## 12-Month Gross Receipts

12 months ending April 2008 – 12 months ending October 2021 (in \$ millions)



NOTE: Shaded area denotes U.S. recessions.

# Sole Source Purchases As of: 10/31/2021

None to report.



# Emergency Purchases

As of: 10/31/2021

EMR#	Date	Vendor	Description	Location	Amount
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None to Report



# Allocate of \$1.5 million in Additional FY22 Appropriation To Youth Service Agencies

In FY22, \$1.5 million was appropriated to youth service agencies through a limits bill. These funds were in addition to the nearly \$22 million of OJA's budget annually encumbered to youth service agencies through contracts for services. OJA engaged in conversations with the Oklahoma Association of Youth Services (OAYS) leadership about how to distribute these supplemental funds most appropriately. These allocations will be added to existing contracts and purchase orders and will be accessed through normal billing processes.

\$1,230,000 will be allocated in a tiered manner

- Agencies with an initial FY22 contract under \$300,000 will be allocated an additional \$50,000
- Agencies with an initial FY22 contract between \$300,000 - \$350,000 will be granted an additional \$40,000
- Agencies with an initial FY22 contract exceeding \$350,000 will be allocated an additional \$30,000

\$120,000 will be allocated across each county

- \$1,411.76 will be allocated to each youth service agency for every county they serve.
- There are 85 county allocations as some counties have multiple youth service agencies operating within them.

\$150,000 will be allocated across clusters

- There are five (5) clusters of youth service agencies
- Each cluster will be allocated \$30,000 to fund an innovative service or meet a critical need
- Youth service agencies will be required to submit proposals to their cluster outlining the innovative service they would implement or critical need they would address and in either case, outcomes to be achieved with any funds awarded.

## Proposed Distribution of YSA Funding Increase By City

Cluster	City	Catchment Counties	Number of Counties Served	Current Contract Total	Tier Based Funding No Contract: \$0 Under \$300,000: \$50,000 \$300,000-\$350,000: \$40,000 Above \$350,000: \$30,000	Funding for Counties Served \$1,411.76 per County Served (County funding for Pawhuska and Talequah would go to agency providing services.)	Total Funding Increase	New Contract Total
SE	ADA	Coal, Pontotoc	2	502,385.00	30,000.00	2,823.52	32,823.52	535,208.52
NW	ALVA	Alfalfa, Woods	2	219,451.00	50,000.00	2,823.52	52,823.52	272,274.52
SE	ARDMORE	Carter, Love	2	436,549.00	30,000.00	2,823.52	32,823.52	469,372.52
NE	BARTLESVILLE	Washington, Nowata	2	569,196.00	30,000.00	2,823.52	32,823.52	602,019.52
SW	CHICKASHA	Caddo, Grady, Cotton	3	622,245.00	30,000.00	4,235.28	34,235.28	656,480.28
Central	CHOCTAW	Oklahoma	1	257,089.00	50,000.00	1,411.76	51,411.76	308,500.76
NE	CLAREMORE	Rogers	1	452,623.00	30,000.00	1,411.76	31,411.76	484,034.76
SW	CLINTON	Custer, Dewey, Roger Mills	3	595,221.00	30,000.00	4,235.28	34,235.28	629,456.28
SE	DURANT	Bryan	1	379,222.00	30,000.00	1,411.76	31,411.76	410,633.76
Central	EDMOND	Oklahoma	1	305,944.00	40,000.00	1,411.76	41,411.76	347,355.76
SW	EL RENO	Blaine, Canadian, Kingfisher	3	704,983.00	30,000.00	4,235.28	34,235.28	739,218.28
NW	ENID	Grant, Garfield, Major	3	667,607.00	30,000.00	4,235.28	34,235.28	701,842.28
Central	GUTHRIE	Logan	1	428,229.00	30,000.00	1,411.76	31,411.76	459,640.76
NW	GUYMON	Texas, Cimmaron, Beaver	3	318,709.00	40,000.00	4,235.28	44,235.28	362,944.28
SW	HOBART	Beckham, Greer, Kiowa, Washita, Harmon, Jackson, Tillman	7	586,513.00	30,000.00	9,882.32	39,882.32	626,395.32
SE	HUGO	Choctaw, Pushmataha, McCurtain	3	675,820.00	30,000.00	4,235.28	34,235.28	710,055.28
SW	LAWTON	Commanche, Stephens, Jefferson	3	1,011,581.00	30,000.00	4,235.28	34,235.28	1,045,816.28
SE	MCALESTER	Latimer, McIntosh, Pittsburgh	3	731,797.00	30,000.00	4,235.28	34,235.28	766,032.28
Central	MIDWEST CITY	Oklahoma	1	728,489.00	30,000.00	1,411.76	31,411.76	759,900.76
Central	MOORE	Cleveland	1	587,547.00	30,000.00	1,411.76	31,411.76	618,958.76
NE	MUSKOGEE	Muskogee, Wagoner	2	654,924.00	30,000.00	2,823.52	32,823.52	687,747.52
SW	NEWCASTLE	McClain, Garvin	2	304,894.00	40,000.00	2,823.52	42,823.52	347,717.52
Central	NORMAN	Cleveland	1	794,615.00	30,000.00	1,411.76	31,411.76	826,026.76
Central	OKLAHOMA CITY	Oklahoma	1	1,499,547.00	30,000.00	1,411.76	31,411.76	1,530,958.76
NE	OKMULGEE	Okmulgee, Okfuskee	2	460,981.00	30,000.00	2,823.52	32,823.52	493,804.52
NE	PAWHUSKA	Osage	1	339,852.00	0.00	1,411.76	1,411.76	341,263.76
NW	PONCA CITY	Kay, Noble, Pawnee	3	559,969.00	30,000.00	4,235.28	34,235.28	594,204.28
SE	POTEAU	Haskell, Leflore	2	380,844.00	30,000.00	2,823.52	32,823.52	413,667.52
NE	SALLISAW	Adair, Sequoyah	2	323,139.00	40,000.00	2,823.52	42,823.52	365,962.52
NE	SAPULPA	Creek	1	518,820.00	30,000.00	1,411.76	31,411.76	550,231.76
Central	SHAWNEE	Lincoln, Pottawatomie	2	586,696.00	30,000.00	2,823.52	32,823.52	619,519.52
NW	STILLWATER	Payne	1	513,962.00	30,000.00	1,411.76	31,411.76	545,373.76
NE	TAHLEQUAH	Cherokee	1	291,021.00	0.00	1,411.76	1,411.76	292,432.76
SE	TISHOMINGO	Atoka, Murray, Johnston, Marshall	4	368,228.00	30,000.00	5,647.04	35,647.04	403,875.04
NE	TULSA	Tulsa	1	1,326,132.00	30,000.00	1,411.76	31,411.76	1,357,543.76
NE	TULSA	Tulsa	1	225,263.00	50,000.00	1,411.76	51,411.76	276,674.76
NE	VINITA	Delaware, Craig, Mayes, Ottawa	4	763,478.00	30,000.00	5,647.04	35,647.04	799,125.04
SE	WEWOKA	Seminole, Hughes	2	271,437.00	50,000.00	2,823.52	52,823.52	324,260.52
NW	WOODWARD	Cimmaron, Beaver, Ellis, Harper, Texas, Woodward	6	490,053.00	30,000.00	8,470.56	38,470.56	528,523.56
Central Cluster Innovation							30,000.08	30,000.08
Northeast Cluster Innovation							30,000.08	30,000.08
Southeast Cluster Innovation							30,000.08	30,000.08
Northwest Cluster Innovation							30,000.08	30,000.08
Southwest Cluster Innovation							30,000.08	30,000.08
	Totals		85	21,455,055.00	1,230,000.00	119,999.60	1,500,000.00	22,955,055.00
	Max		7.00	1,499,547.00	50,000.00	9,882.32	52,823.52	1,530,958.76
	Min		1.00	219,451.00	0.00	1,411.76	1,411.76	272,274.52

# Oklahoma Youth Academy Charter School (OYACS)



Oklahoma Youth Academy Charter School Combined Statement of Revenue, Expenditures and Fund Balances School Year 2021-2022 as of October 31,2021		OJA General and Revolving Funds	Fund 25000	Totals as of 10/31/2021	COJC (972)	SOJC (975)	Total
Revenues							
	State Aid	\$ -	\$ 227,832.01	\$ 227,832.01	\$ 113,916.00	\$ 113,916.01	\$ 227,832.01
	IDEA-B COVID		-	-	-	-	-
	IDEA-B Flow through		16,180.35	16,180.35	8,090.17	8,090.18	16,180.35
	Title I N&D		109,085.95	109,085.95	43,677.92	65,408.03	109,085.95
	Title IA		13,276.36	13,276.36	6,638.18	6,638.18	13,276.36
	Title IIA		13,000.00	13,000.00	6,500.00	6,500.00	13,000.00
	Title IV-A LEA		2,704.00	2,704.00	1,352.00	1,352.00	2,704.00
	Textbooks/Ace Technology		5,670.11	5,670.11	2,835.06	2,835.05	5,670.11
	Child Nutrition Program _Breakfast		19,870.66	19,870.66	8,747.27	11,123.39	19,870.66
	Child Nutrition Program _Lunches and Snacks		42,240.61	42,240.61	18,589.69	23,650.92	42,240.61
	Refunds		-	-	-	-	-
	Office of Juvenile Affairs **	312,370.74		312,370.74	180,228.50	132,142.24	312,370.74
	Total Revenues	\$ 312,370.74	\$ 449,860.05	\$ 762,230.79	\$ 390,574.79	\$ 371,656.00	\$ 762,230.79
Expenditures							
	Equipment and Library Resources	\$ 56,518.80		\$ 56,518.80	\$ 29,268.80	\$ 27,250.00	\$ 56,518.80
	Operational Expenses	36,413.11	72,320.08	108,733.19	59,713.94	49,019.25	108,733.19
	Payroll Expenses	216,706.75	518,143.75	734,850.50	360,866.97	373,983.53	734,850.50
	Professional Fees	450.00		450.00	150.00	300.00	450.00
	Training and Travel	2,282.08		2,282.08	1,018.72	1,263.36	2,282.08
	Total Expenditures	\$ 312,370.74	\$ 590,463.83	\$ 902,834.57	\$ 451,018.43	\$ 451,816.14	\$ 902,834.57
	Excess of Revenues Over (Under) Expenditures	\$ -	\$ (140,603.78)	\$ (140,603.78)	\$ (60,443.64)	\$ (80,160.14)	\$ (140,603.78)
	Fund Balances July 1, 2021	-	328,325.95	247,555.17	205,638.47	122,687.48	328,325.95
	Fund Balances 2021-2022 School Year	\$ -	\$ 187,722.17	\$ 106,951.39	\$ 145,194.83	\$ 42,527.34	\$ 187,722.17
**OJA Funds							
	Fund 19101	\$ 24,803.29					
	Fund 19201	\$ 270,070.60					
	Fund 41000	\$ 17,496.85					
		\$ 312,370.74					



**Office of Juvenile Affairs  
Oklahoma Youth Academy  
Encumbrances for Approval - School Year 2021-2022  
November 16, 2021, Board Meeting**

<b>2022-50</b>	<b>Travel related (mileage and per diem, etc.) reimbursements</b>		<b>OYACS Staff (TBD)</b>	<b>Authorized personnel travel (mileage, per diem and lodging) to/from one campus to another campus to preform assigned duties</b>		<b>\$2,500.00</b>	<b>\$2,500.00</b>	<b>\$5,000.00</b>
<b>2022-51</b>	<b>STEM toys</b>	<b>40</b>	<b>Amazon</b>	<b>Materials needed for classroom Science projects such as toy frogs for dissection</b>	<b>\$14.99</b>		<b>\$599.60</b>	<b>\$599.60</b>
<b>2022-52</b>	<b>Microscope slides</b>	<b>3</b>	<b>Amazon</b>	<b>Microscope slides are needed to accomplish science projects in school</b>	<b>\$4.49</b>		<b>\$13.47</b>	<b>\$13.47</b>
<b>2022-53</b>	<b>Textbooks (funded through prior year textbooks state aid)</b>	<b>TBD</b>	<b>Amazon</b>	<b>Paperback textbooks for students (juveniles) at OYACS who are not able to use a tablet.</b>		<b>\$3,000.00</b>	<b>\$3,000.00</b>	<b>\$6,000.00</b>

# QUESTIONS

## Board of Juvenile Affairs Voting Record

Date:	
Item I - Recording of Members Present and Absent	
Meeting convened at <u>10:06 a.m.</u>	
Member	Present/ Absent
Bouse	Present
Ellington	Present
Emerson	Present
Foss	Present
Grissom	Present
Jones <small>entered via videoconference at 10:07 a.m.</small>	Present
Tardibono <small>entered via videoconference at 10:29 a.m.</small>	Present
Worthen	Absent
Youngblood	Present

Date:	
Item Vote to Adjourn Meeting adjourned at <u>11:59 a.m.</u>	
Motion: Bouse	
Second: Emerson	
Member	Vote
Bouse	Yes
Ellington	Aye
Emerson	Yes
Foss	Aye
Grissom	Yes
Jones	Absent
Tardibono	Yes
Worthen	Absent
Youngblood	Yes



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Board of Juvenile Affairs  
Voting Record

Date:	
Item IV - Vote to endorse the proposed 2022 OJA legislative agenda	
Motion By: Grissom	
Second: Emerson	
Member	Vote
Bouse	No
Ellington	Abstain
Emerson	Aye
Foss	No
Grissom	Yes
Jones	Yes
Tardibono	No
Worthen	Absent
Youngblood	Yes

Date:	
Item IV - Vote to endorse the proposed subject-matter of the 2022 OJA legislative agenda, with no specific bill language approved	
Motion By: Foss	
Second: Ellington	
Member	Vote
Bouse	Abstain
Ellington	Aye
Emerson	Yes
Foss	Aye
Grissom	Yes
Jones	Yes
Tardibono	Yes
Worthen	Absent
Youngblood	Aye





## Board of Juvenile Affairs Voting Record

Date:	
Item V - The Board of Juvenile Affairs resolves that the State of Oklahoma, including the court system, will abide by 34 U.S.C. Sec. 11133(a)(11) and 10A O.S. Sec. 2-3-101(E), and OJA will report any violation to Oklahoma Commission on Children and Youth's Office of Juvenile System Oversight	
Motion By: Bouse	
Second: Grissom	
Member	Vote
Bouse	Yes
Ellington	Aye
Emerson	Yes
Foss	Yes
Grissom	Yes
Jones	Yes
Tardibono	Yes
Worthen	Absent
Youngblood	Yes

Date:	
Item VII(B) - Vote to approve the proposed modification to rates and standards – Specialized Community Home Rates and Standards, RS-2022-02, from \$38,000 per year to \$58,142.50 per year	
Motion By: Grissom	
Second: Ellington	
Member	Vote
Bouse	Yes
Ellington	Aye
Emerson	Yes
Foss	Yes
Grissom	Yes
Jones	Yes
Tardibono	Yes
Worthen	Absent
Youngblood	Yes



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Board of Juvenile Affairs  
Voting Record

Date:	
Item VIII(A) - Vote to approve the minutes for the October 19, 2021 board meeting	
Motion By: Emerson	
Second: Bouse	
Member	Vote
Bouse	Yes
Ellington	Aye
Emerson	Yes
Foss	Abstain
Grissom	Yes
Jones	Abstain
Tardibono	Yes
Worthen	Absent
Youngblood	Yes

Date:	
Item VIII(A) - Vote to modify the 2022 meeting schedule moving the March 15th meeting to March 22, 2022	
Motion By: Bouse	
Second: Ellington	
Member	Vote
Bouse	Yes
Ellington	Aye
Emerson	Yes
Foss	Yes
Grissom	Yes
Jones	Yes
Tardibono	Yes
Worthen	Absent
Youngblood	Yes



**Board of Juvenile Affairs**  
**Voting Record**

Date:	
Item IX(A) - Vote to approve change order NGF-107 to Flintco contract – paint brick in the Gym/School, \$9,904	
Motion By: Foss	
Second: Grissom	
Member	Vote
Bouse	Yes
Ellington	Aye
Emerson	Yes
Foss	Yes
Grissom	Yes
Jones	Absent
Tardibono	Yes
Worthen	Absent
Youngblood	Yes

Date:	
Item IX(B) - Vote to approve change order NGF-108 to Flintco contract – replace ceiling in the Gym/School entry, \$2,508	
Motion By: Foss	
Second: Bouse	
Member	Vote
Bouse	Yes
Ellington	Aye
Emerson	Nay
Foss	Aye
Grissom	Yes
Jones	Absent
Tardibono	Yes
Worthen	Absent
Youngblood	Yes

Board of Juvenile Affairs  
Voting Record

Date:	
Item IX(C) - Vote to approve change order NGF-109 to Flintco contract – temporary gate for emergency access to the east side of the facility, \$5,415	
Motion By: Foss	
Second: Bouse	
Member	Vote
Bouse	Yes
Ellington	Aye
Emerson	Yes
Foss	Yes
Grissom	Yes
Jones	Absent
Tardibono	Yes
Worthen	Absent
Youngblood	Aye

Date:	
Item IX(D) - Vote to approve change order NGF-110 to Flintco contract – window replacement in the Gym/School, \$90,839	
Motion By: Foss	
Second: Bouse	
Member	Vote
Bouse	Yes
Ellington	Aye
Emerson	Yes
Foss	Yes
Grissom	Yes
Jones	Absent
Tardibono	Yes
Worthen	Absent
Youngblood	Yes





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Board of Juvenile Affairs  
Voting Record

Date:	
Item IX(E) - Vote to approve change order NGF-111 to Flintco contract – modernize gym court lighting, \$34,658	
Motion By: Foss	
Second: Bouse	
Member	Vote
Bouse	Yes
Ellington	Aye
Emerson	Yes
Foss	Aye
Grissom	Yes
Jones	Absent
Tardibono	Yes
Worthen	Absent
Youngblood	Yes

Date:	
Item IX(F) - Vote to approve change order NGF-112 to Flintco contract – trickle channel at Gym/School wall, \$5,974	
Motion By: Grissom	
Second: Bouse	
Member	Vote
Bouse	Yes
Ellington	Aye
Emerson	Yes
Foss	Aye
Grissom	Yes
Jones	Absent
Tardibono	Yes
Worthen	Absent
Youngblood	Yes



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Board of Juvenile Affairs  
Voting Record

Date:	
Item IX(G) - Vote to approve change order NGF-113 to Flintco contract – sidewalk at the Gym/School, \$2,530	
Motion By: Emerson	
Second: Bouse	
Member	Vote
Bouse	Yes
Ellington	Aye
Emerson	Yes
Foss	Aye
Grissom	Yes
Jones	Absent
Tardibono	Yes
Worthen	Absent
Youngblood	Yes

Date:	
Item IX(H) - Vote to approve change order NGF-114 to Flintco contract – safety fencing at Gym/School retaining wall, \$5,099	
Motion By: Bouse	
Second: Foss	
Member	Vote
Bouse	Yes
Ellington	Aye
Emerson	Yes
Foss	Yes
Grissom	Yes
Jones	Absent
Tardibono	Yes
Worthen	Absent
Youngblood	Yes



**Board of Juvenile Affairs**  
**Voting Record**

Date:	
Item IX(I) - Vote to approve change order NGF-115 to Flintco contract – North Entry Drive - change asphalt to concrete for entry drive, \$12,969	
Motion By: Bouse	
Second: Foss	
Member	Vote
Bouse	Yes
Ellington	Aye
Emerson	Yes
Foss	Yes
Grissom	Yes
Jones	Absent
Tardibono	Yes
Worthen	Absent
Youngblood	Yes

Date:	
Item IX(J) - Vote to approve change order NGF-117 to Flintco contract – extend length of contract, \$0	
Motion By: Foss	
Second: Emerson	
Member	Vote
Bouse	Yes
Ellington	Aye
Emerson	Yes
Foss	Aye
Grissom	Yes
Jones	Absent
Tardibono	Yes
Worthen	Absent
Youngblood	Yes

Board of Juvenile Affairs  
Voting Record

Date:	
Item X - Vote to approve the year-to-date OJA Finance Report	
Motion By: Foss	
Second: Ellington	
Member	Vote
Bouse	Yes
Ellington	Aye
Emerson	Yes
Foss	Yes
Grissom	Yes
Jones	Absent
Tardibono	Yes
Worthen	Absent
Youngblood	Yes

Date:	
Item XI(A) - Vote to approve the 2021-22 year-to-date OYACS finance report	
Motion By: Bouse	
Second: Emerson	
Member	Vote
Bouse	Yes
Ellington	Aye
Emerson	Yes
Foss	Aye
Grissom	Yes
Jones	Absent
Tardibono	Yes
Worthen	Absent
Youngblood	Yes

Board of Juvenile Affairs  
Voting Record

Date:	
Item XI(B) - Vote to approve modifications to 2021-22, FY2022, OYACS encumbrances	
Motion By: Bouse	
Second: Ellington	
Member	Vote
Bouse	Yes
Ellington	Aye
Emerson	Yes
Foss	Aye
Grissom	Yes
Jones	Absent
Tardibono	Yes
Worthen	Absent
Youngblood	Yes

Date:	
Motion By: Motion	
Second: Second	
Member	Vote
Bouse	Vote
Ellington	Vote
Emerson	Vote
Foss	Vote
Grissom	Vote
Jones	Vote
Tardibono	Vote
Worthen	Vote
Youngblood	Vote



Board of Juvenile Affairs  
Voting Record

Date:	
Vote to enter executive session Board entered Executive Session at _____	
Motion: Board Membe	
Second: Board Membe	
Member	Vote
Ellington	Record
Emerson	Record
Foss	Record
Grissom	Record
Jones	Record
Tardibono	Record
Worthen	Record
Youngblood	Record

Date:	
Vote to return to regular session Returned to Regular Session at _____	
Motion: Board Membe	
Second: Board Membe	
Member	Vote
Ellington	Record
Emerson	Record
Foss	Record
Grissom	Record
Jones	Record
Tardibono	Record
Worthen	Record
Youngblood	Record

Board did not enter executive session no action on this item

Board of Juvenile Affairs  
Voting Record

Date:	
Motion By: Motion	
Second: Second	
Member	Vote
Bouse	Vote
Ellington	Vote
Emerson	Vote
Foss	Vote
Grissom	Vote
Jones	Vote
Tardibono	Vote
Worthen	Vote
Youngblood	Vote

Date:	
Motion By: Motion	
Second: Second	
Member	Vote
Bouse	Vote
Ellington	Vote
Emerson	Vote
Foss	Vote
Grissom	Vote
Jones	Vote
Tardibono	Vote
Worthen	Vote
Youngblood	Vote

Board did not enter executive session no action on this item